**CONTRA COSTA COLLEGE**

# Student Success Committee Meeting Minutes (Pending approval)

Tuesday, May 4, 2021: 3-5pm

*\*Please note for Spring 2021, change of date and time to first Tuesdays 3-5pm\**

Location: Zoom

<https://4cd.zoom.us/j/4354072477>

**Attendees:** Rodolfo Santos, Jennifer Aguilar, Lucile Beatty, Jennifer Reynoso-Pingarron, Erica Watson, Kate Weinstein, Brianne Ayala, Evan Decker, Larry Womack, Demetria Lawrence, Michael Zephyr, Rene Sporer, Mayra Padilla, Nooshi Borhan, Vanna Gonzales, Brandy Gibson, Maritez Apigo, Mia Henderson-Bonilla, Sara Marcellino, Shelley Ruby, Vanessa Mercado, Zaira Sanchez, Joel Nickelson-Shanks, Itzia Guerrero, Carla Matute, Claudio Lopez, David De La Cruz, Dennis Franco, Jason Cifra, Jason Lau, Katherine Krolikowski

Minutes recorded by: Jennifer Reynoso-Pingarron

## Welcome by Co-Chairs (Jennifer Aguilar, Rod Santos)

Reminder to use RAISE HAND (Click on Participants, “Raise Hand” blue button)

## Approval of Minutes (Tuesday April 6, 2021)

Motion to approve: Evan Decker

Seconded by: Maritez Apigo

Motion: Passed unanimously

## Public Comment and Announcements (any items not listed on agenda)

Career education campaign being aired

* 18-24
* 30-64

Question: In terms of committee and recruitment of students – who does it or who is in charge? How is Student Life working with this committee?

* Requirements for senators is to join committees – has been hard to recruit our students and have been sharing they are open to students
	+ Will be prioritizing marketing
	+ Blanca – Has been hard to find student engagement. Any suggestion would be helpful.
	+ Representatives can also serve in committees
	+ Can text students through Pronto

## Revisit: Distance Education and Tech Update (Maritez Apigo)

### Comet Support Hub

* 304 hits – learned there are still some faculty who do not know about Comet Support Hub
	+ Will continue to promote; will be meeting with Larry and Dennis to discuss how to further promote.
	+ Recently added a food icon which links to Food Pantry and produce truck.
		- ELC will be opening this summer and has been included as well
		- Will be adding a place holder for wellness central
		- Students can access through Canvas and cannot be reflected publically currently but there is further conversation to link college website in a public facing format.
		- Vanna – Congratulates Maritez for hard work and wonders about maintenance
			* Update form has been made and send out to departments to make changes.
			* Goal roll-out date: Summer date
			* Shared a promotion video that was created.
			* Where will be the best places to place this resource – Is there a way to separate and underline support services
				+ Can check with James Eyestone to see if he has a solution to be able to distinguish items
			* Vanna – regarding to COVID – can add links to get latest information
			* Can include county health information – can also be found in 4cd website.
			* Dennis shared concern of version control – linking to district website is we are receiving latest information

### Wellness Central

### OER & ZTC

* College has approved funding for a district wide $21k for OER & ZTC
* Looking to collaborate with Guided Pathways – new OER & ZTC workgroup is being created

## Guided Pathways Update (Evan Decker & Demetria Lawrence)

* Reviewed survey data and presentation given at Forum.
* Initiative will be ending in two years – Forum itself reviewed some factors counseling use when considering GE for students
* Each program is connected to occupations – shared Contra College Programs by Holland Code (draft) – attention drawn to health education & sciences that have multiple programs
* One suggestion is in regards to English and Communications area – to review for further grouping
* Deep dive into student areas (August and September)—how will that impact decisions.
* Will be going to college council next week.
* One thing to think about is the naming of the programs that are more reflective of goals – have been seeing other colleges who have been naming Meta-Majors
* Names decided are not set in stone and can be renamed as interest changes.
* Goal for next semester is to get feedback from students

## Subcommittees of the Student Success Committee - Updates

### Professional Development Committee (Cile Beatty)

* Last equity speaker is next Monday Justin Gomez begins at 3pm
* Looked at mini-grants for staff to do their professional development -- $550 dollars until we run out of money.
	+ Will be linking on grow
* Subcommittee came up with themes for next year’s focus.
* Flex next fall – speaker series will be happening on FLEX – is open to anyone.
* Vanna – communications around?
* How do we get a centralized calendar – Vanna volunteers to work over summer

### AB 705 Task Force (formerly Basic Skills Initiative Committee) (Jason Berner)

No updates for this meeting

### SLO & AUO Committee (Brandy Gibson)

* Did not meet in April.
* May 19th 3:00-4:00pm will be discussing professional development
	+ Hoping to work over summer
* 1-1 with department chairs twice a semester
* Next Friday from 10-12pm – Nexus training for new faculty on SLO Basics.

### Racial & Social Justice Committee (Mayra Padilla, Cile Beatty, Demetria Lawrence & Rod Santos)

* Last monthly meeting was facilitated by Adele James – Focus: If we do nothing at CCC, what would our default be?
	+ In second session RSJC got to organize areas we would like to work on.
	+ Able to craft a vision in different groups
		- Seed for next semester to work on an annual plan
	+ If you are interested, come to the next meeting – will be announcing in a more formal presentation at next town hall to discuss what has been done and long term goals.
	+ Both committees are working on webpages to reflect on Contra Costa Website.
	+ Murals group is doing great work
	+ Womack -- Think of webpages as first step (living document that other things will derive from)
	+ Shout out to Cile Beatty for leadership.

### Public Comment

*No public comment as this time.*

## [CCC Strategic Plan](https://www.contracosta.edu/wp-content/uploads/2021/01/Strategic-Plan-1-5-21.pdf) & SSC (Mayra & Rod)

* Reviewed what has been done this semester.
* Will be overseeing a project with EMS Tracking Software contractor with setting up meeting and making sure conversations are being held.
* eLumen New Program Review Tool

### Review of the [Equity Plan](https://www.contracosta.edu/wp-content/uploads/2019/09/CCC_Student-Equity-Plan_Exec-Summary_2019-2022_Final-Submission_June-17-2019.pdf) & Review of the [Strategic Plan](https://www.contracosta.edu/wp-content/uploads/2021/01/Strategic-Plan-1-5-21.pdf) Topic Area 3

* Now that we have VPs in place, there will be a shift to strategic plan implementation – convening groups in their areas
* How do we create a place where we have high level goals – Northstar
* What are the initiatives that are already taking momentum – what new initiatives might we want to implement to get closer to Northstar – what lens will organize this work?
	+ Identify Work Groups – we all know what initiatives and outcomes we are working towards.
	+ Will be in college agenda in May and board will have final say in that.
		- Will share info with college council to recommend to Dr. Bell.
		- Will be tracking effectiveness – will have conversations in our areas
		- Contractor has a current $10-12k sticker price
		- What initiatives have we not been
		- Culture – guided pathways and pedagogy work group
			* Guided Pathways Workgroup

VP Jason Cifra

* Spoke about our commitments moving forward.
* Want to give a sense of what is happening on campus

### Report out of findings and priorities for 2021-2022

1. COVID-19
	1. Plans for Summer & Fall Semester 2021 Discussion (Divisional Deans)
		1. Jason Cifra—there is no hard decisions yet but there is a date of July 15
			1. What is the potential of what summer and fall can look like upon opening?
			2. Rod and Dennis has been talking about returning to campus
			3. Spring will be turn around for all services on campus
			4. Discussion is ongoing
		2. Vanna Gonzales – Question regarding project of former Alumni to be put on website – are there plans hatched pre-COVID?
			1. Response – Rod: the work from Guided Pathways, FYE continues – Narrative of CCC is live and real and honest to who we are
			2. Larry – just received video interviews with students –requested to compile a 2-4 minute video.
			3. Working on how to operationalize in person and remote services
			4. Management team will be meeting on a weekly basis to be ready – once a plan is designed, will send out to everyone
			5. Depending on how classes are filled and engineering reports – we will add more face to face courses
			6. If there is more desire for face to face we will continue to open up more.
			7. Student facing resources – see them continuing post pandemic
				1. Fully online students
		3. Student Survey
	2. Update: Student Tech Resources Proposal (Rod and Jennifer R) – continuing to take students
	3. Update: Enrollment Recovery Campaign – vaccination appointments for students
	4. Graduation updates (Dennis Franco)
		1. Student portal has been opened with May 12th deadline to submit information. Keep an eye out for emails from noreply@envisionproav.com
		2. May 21, THE BIG DAY! Visit [www.contracosta.edu/graduation](http://www.contracosta.edu/graduation) to watch the pre-show (time TBD) and virtual ceremony at 6:00PM
2. 2021-2022 Student Success Committee Co-Chairs (Faculty, Student)
	1. Introduce Faculty Co-Chair
		1. Vanna Gonzales
	2. News about Student Co-Chair
		1. Will be holding a meeting to discuss responsibilities for new chairs
	3. Introduce new members of the committee
		1. Zaira Sanchez and Vanessa Mercado – Classified
		2. Nikki Ferguson and Brianne Ayala – Faculty
3. Appreciations (Student members & Rod)
4. Next Meeting (First meeting of the 2021-2022 year)
	1. Scheduled for **Thursday September 9, 2021 – 2pm to 4pm**
5. Adjournment @ 5:02pm